Conference Room AV Set-Up

To wake up the touchscreen, tap on Crestron Screen in the room.

**HDMI:**

- To use HDMI connection. Tap on HDMI icon on screen.
- Plug in HDMI cable that is running to the wall plate just below the TV.
- If computer does not have HDMI connection, check for dongle inside lectern.

**In-Room PC:**

- Every conference room has a PC dedicated to that room. You can use app features such as zoom and skype. To take advantage of the in-room cameras and audio select this option.
- Once selected, type on the in-room keyboard or move mouse to wake up computer.
- Once greeted, log in with UD credentials (without @udel.edu)
- You can move the in-room cameras if using video conferencing (see below)

**Mirroring Computer Wirelessly:**

- To mirror computer without any cables select the air media option.
- You will type in the IP address located on the bottom left of the TV screen on your computer browser.
- You will be taken to a window where you will select the option if you're using a Windows or Mac.

- Open the download and type the code given on the screen when prompted.

**Move Cameras**

- Select camera icon on screen.

- Move the cameras with the arrows as desired as well as zooming in and out.

- There are 4 presets that allow for established views. To set, hold the button down for 3 seconds.

**Mute Room Microphone**

- When the room is not in use, the Microphone Not Muted (green) is default.

- Click to Mute Microphone (turning red). This may be re-enabled by clicking the button again.

**End Meeting**

- Tap end meeting button on panel and follow prompts.